



EMPLOYMENT APPLICATION

Metropolitan Interpreters and Translators

LAST NAME	FIRST NAME	MI	EMAIL: _____
STREET ADDRESS			HOME PHONE# () _____
CITY	STATE	ZIP CODE	CELL # () _____
			DATE OF BIRTH: _____

HOW DID YOU HEAR ABOUT US? (MONSTER, US.JOBS, CRAIGSLIST, EMPLOYEE REFERRAL, ETC.)

HIGHEST DEGREE EARNED

DATE GRADUATED (mm/yyyy)	INSTITUTION	DEGREE / GPA

LANGUAGE SKILLS

LANGUAGE	ORAL PROFICIENCY?	WRITTEN PROFICIENCY?
_____	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
_____	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
_____	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO

Are you currently delinquent on any financial obligations? YES NO

Are you available to travel for temporary duty (TDY) assignments? YES NO

List all the agencies for which you are currently cleared to work (i.e. DEA, ICE, FBI, etc.)

PLEASE READ:

You are not obligated to accept any job assignment. However, if you are on unemployment insurance (U.I.) a refusal of work could jeopardize your U.I. benefits. You must inform this office on the last day when your assignment with us ends. If not, this may jeopardize your U.I. benefits. All employees are bonded when assigned to a job. Our bonding company has been instructed to prosecute all dishonest acts to the full extent of the law. You agree to obtain written permission before you accept temporary or permanent work directly from one of Metropolitan's clients or subsidiaries to whom you have been previously assigned.

I have read and understand the above and the information on next page.

SIGNED _____

DATE _____

